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| VICSMART  Application Form | | wcma-28614(1) |
| Attention:  Date: | Floodplain Manager  Wimmera CMA  ………/………/……..…  Please either email, fax or post your enquiry to one of the sites listed below:  [planning@wcma.vic.gov.au](mailto:planning@wcma.vic.gov.au)  PO Box 479, HORSHAM 3402  Fax: (03) 5382 6076 | 24 Darlot Street, Horsham  (Gleed Street Entrance)  Ph: (03) 5382 1544  Fax: (03) 5382 6076  [www.wcma.vic.gov.au](http://www.wcma.vic.gov.au) |

Floodplain management advice and information is provided by the Wimmera Catchment Management Authority pursuant to powers under Division 4 of Part 10 of the *Water Act 1989*.

# Applicant

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| --- | --- | --- | --- |
| Name: |  | | |
| Return Postal Address: |  | | **STATE/PC:** |
| Phone No: |  | Mobile: | |
| Email Address: |  | | |
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| Proposed Use of allotment(ie. Insurance, Purchase, building, subdivision etc…). |
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| Property Details | | |
| **Must include at least ONE of the following** | | |
| **Property Address**  (ie 24 Darlot Street, Horsham) | **Lot Number/Plan of Subdivision or Lodge Plan Number**  (ie, Lot 4 of PS 1443333 or LP144333) | **Crown Allotment and Parish Details**  (ie CA 45 Section 9 Parish of Wartook) |
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| **Comments Relating to allotment/proposal:** (ie. Type of development, design, modifications to land parcel ) | | |
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| **Please include Regional and local locality plans with this application.** Refer to requirements on following sheet | | |
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| **Please provide plan or graphic description of the allotment and proposed use or development** | | |
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| *Diagram of Land Parcel along with position of any intended development.* | | |

Information to be Provided by Applicants when requesting

VICSMART applications

The following information should be provided by the applicant, as applicable. This is an extensive checklist and not all items will be necessary for every application:

The **minimum** information to be provided is as follows:

* **Purpose of application, *eg* dwelling, shed, subdivision, earthworks**

**(this is critical in order for us to provide an accurate response to your inquiry)**

* Name and address of landowner
* Permit or reference number (if applicable)
* Property description; includingstreet address*,* parish name, CA No, Section No, Lot No, LP or PS details
* An accurate sketch showing location of proposal on property, *eg* dwelling, earthworks
* An accurate locality plan of the property, showing existing property boundaries (and proposed subdivision boundaries if proposed)
* A regional locality plan to determine the property’s whereabouts within the catchment

The following additional information **may** be required where applicable:

* Existing and proposed use of the site
* The number of people expected on site during normal operations
* An accurate locality plan of the property, including:
  + existing natural surface levels, including levels at the proposed building site and along the access-way to the property boundary
  + existing and proposed buildings, including floor levels
  + existing and proposed earthworks, including finished surface levels, embankment alignments and crest levels
  + existing and proposed fencing
  + existing and proposed road or access-way alignments and crest levels
  + existing and proposed drainage systems, including waterways, pipelines, drains, culverts and bridges
  + other important physical features upstream and downstream of the property that may affect flows, such as levee banks, fences and retaining walls